

LANGUAGE & SKILLS (Please tick in the appropriate box to indicate level of proficiency)				
Language		Good	Average	Fair
English	- Written - Oral			
Chinese Cantonese Mandarin	- Written - Oral - Oral			
Others (please specify)				

Other skills (please specify)

SUPPLEMENTARY INFORMATION

- 1) Have you been convicted of any civil or criminal offence? Yes No
 If yes, please specify details _____
- 2) Have you ever suffered from tuberculosis or respiratory disease? Yes No
 If yes, please specify details _____
- 3) May enquiry be made to your previous (and present) employers regarding your qualification and conduct? Yes No

DECLARATION

- To the best of my knowledge, the information submitted above is true and correct. I understand that any incorrect information may lead to termination of employment.
- I have no objection for the Company to approach my present or previous employers to obtain reference.
- I understand that the above information is given on my own accord, in which all the information collected will be used for employment purposes under strict confidentiality.
- I understand the clauses under the Important Notes about the use of personal data given.

Signature of applicant : _____ Date: _____

OFFICE USE ONLY	
Position will be held:	Department:
Date of Start Working:	Basic Salary:
SPOUSE DATA (For Tax purpose only)	
Full Name in English:	Name in Chinese:
<small>Surname First Name Other Name</small>	HK ID No.:
THE NEXT OF KIN (In case to notify when necessary)	
Full Name in English / Chinese:	Relationship:
	Contact No:

Please make photocopy of : HK ID Card Qualifications
 Bank Account